



Accepting Substitute Teacher Applications for the 2024-2025 School Year Pre-K, Early Years, Elementary Years, Middle Years, and Specials Classes

High Meadows School in North Atlanta (Roswell), Georgia is accepting substitute teacher applications for the 2024-2025 school year. The school takes pride in hiring dynamic, compassionate, and diverse faculty and staff who are among the finest in their areas of expertise.

School's Mission Statement

The High Meadows community celebrates and perpetuates each individual's quest for knowledge and skill, sense of wonder, and connection to the natural environment. We empower each to be a compassionate, responsible, and active global citizen.

School's Vision Statement

High Meadows School and Camp inspires adventurous learners who ask questions that drive learning and seek sustainable solutions in collaboration with others. Our students emerge as ethical leaders with the skills and habits of mind to grow and adapt as they discover a place of purpose and joy in an ever-changing world.

Summary

Our educators are experienced, energetic, and collaborative individuals who follow a constructivist, progressive educational philosophy which is student-centered and holds kids to high and reasonable standards. Our tenets of progressive education include: (1) embracing the world, (2) hands-on and inquiry-driven learning, (3) holistic approach to educating children, (4) social justice and sustainability, and (5) transdisciplinary learning.

We look for educators who maintain excellent relationships with families, work successfully within a team, understand developmentally appropriate practices for students, recognize the educational value of the natural environment and demonstrate a commitment to diversity, equity, inclusion, and justice in their teaching practice. At High Meadows, we believe that children possess a drive for cognitive, physical, and social engagement—a drive that is developed and enhanced by an environment that promotes academic challenge, creativity, personal responsibility, and a positive self-image.

Knowledge and Skill Set Requirements

Must be motivated, nurturing, creative, self-directed and a collaborative team member. Must have excellent communication and interpersonal skills as well as a passion and energy for teaching children. Desire to play a meaningful role in each student's daily school life and the life of the school. Ability to clearly communicate, collaborate, and work effectively in a teaching partnership. Ability to nurture and challenge each student. Model continuous learning, and demonstrate a commitment to diversity, equity, inclusion, and justice. Understand academic, social, behavioral, and emotional development milestones of children. Understand positive discipline in a progressive educational setting.

Essential Job Functions:

1. Follows instruction/lesson plans from the classroom teacher.
2. Models professional teaching, learning, classroom management, and supervision.
3. Teaches, promotes and practices academic integrity in accordance with the mission, vision and values of High Meadows School
4. Adheres to the school philosophy recognizing the developmental nature of childhood growth and each child's need for belonging.
5. Responsible for student involvement, and models appropriate behavior for students.

6. Engages children as individuals in a way that allows them to grow in their own ability.
7. Models effective communication and relationship building with parents, students, and colleagues.
8. Adheres to the school philosophy recognizing the developmental nature of childhood growth and each child's need for belonging.
9. Maintains confidentiality of all High Meadows School families and school information, as well as models and builds professional relationships with colleagues, parents, and staff at all times.
10. Starts the day with morning carpool and/or ends the day with afternoon carpool if classroom teacher was assigned to carpool.
11. Willing to be contacted at last minute.

For Pre-K through 5th grade, our school follows the International Baccalaureate Primary Years Programme®, and teachers are responsible for presenting and creating units of study used to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

The Campus

High Meadows School sits on 42 wooded acres in Roswell. The school is housed in several buildings spread across the two meadows on the property. We have an active barnyard on campus, serving as the home for horses, sheep, bunnies, and chickens. Faculty and staff must be comfortable traveling between buildings in all types of weather, participating in outdoor activities on the meadows and in the forest, and intermingling with animals.

Minimum Education/Prior Experience/Qualifications Required

- One to two years' teaching experience (within past five years) as a teacher or similar experience with children
- Bachelor's Degree in Education preferred
- Progressive Education experience preferred

Professional Expectations

Teachers at High Meadows School are very collaborative, visible to the educational community including students, colleagues, administration, staff and families, our teachers are expected to adhere to maintaining a professional relationship:

1. **Responsibility:** Our teachers are aware of the educator role, being accountable for one's actions, understanding the boundaries between students, colleagues, parents and the school community. Maintaining contact with families in a timely and professional manner regarding school related and student-based situations.
2. **Reliability:** Colleagues and supervisors can depend on teachers to complete tasks, meet deadlines, and take on new challenges. This includes open dialogue with co-teacher and team about shared responsibilities.
3. **Accountability:** Our teachers take responsibility for actions and demonstrate professional integrity, involves owning both praise and constructive feedback in a manner that illustrates self-containment and self-reflection. Recognize the boundaries of professional relationships within the HMS community, such as colleagues and families.
4. **Time Management:** Efficiently and effectively show good use of organizational abilities and maintaining contract hours in order to complete job responsibilities.

Please send cover letter indicating interest and philosophy and resume to: HR@highmeadows.org
(Please, no phone calls. Only candidates selected for the next step will be contacted.)

High Meadows School does not discriminate on the basis of disability, race, color, creed, national origin, religion, veteran status, sex, age or sexual orientation in employment, admission of students or in providing its services in any manner.